



Minutes of the **Scottish Borders Health & Social Care Strategic Planning Group** meeting held on **Wednesday 5 August 2020** at **10am** via Microsoft Teams

Present:	Malcolm Dickson (Chair) Amanda Miller Gerry Begg Jane Douglas Caroline Green Colin McGrath	Rob McCulloch-Graham Graeme McMurdo Diana Findley Stuart Easingwood David Bell
In Attendance:	Louise Ramage Sue Holmes Jen Holland	Chris Myers Brian Paris Peter Lerpiniere

1 WELCOME & APOLOGIES

The Chair declared the meeting quorate and introductions were made.

The Chair reminded members of the recent rotation of the Strategic Planning Group (SPG) Chair from April 2020, in line with the rotational nature of the Integration Joint Board (IJB) Chair and Vice Chair positions, thus ending Cllr David Parker's term in the role.

The Chair welcomed Jane Douglas to the meeting and membership of the SPG.

Apologies were received from Simon Burt, Lynn Gallacher, Jenny Smith, Linda Jackson and Tim Young.

2 MINUTES OF PERVIOUS MEETING

The minutes of the previous meetings of 5 February 2020 were accepted as a true record.

3 MATTERS ARISING & ACTION TRACKER

Colin McGrath highlighted that ensuring an acceptable level of attendance at meetings to enable the core function of the SPG should remain a priority.

Rob McCulloch-Graham provided an update on the service user representation on the SPG and IJB. The intention of gaining five Locality Working Group (LWG) representatives had been halted due to the Coronavirus (Covid19) Pandemic and future methods of working needed to be considered before taking this forward.

ACTION: Rob McCulloch-Graham to present paper to next SPG on LWG and Service User engagement for the IJB.

The **Health & Social Care Strategic Planning Group** noted no items outstanding on the action tracker.

4 SERVICE IMPACT OF COVID-19

The Chair introduced the item which would indicate the extent of the impact of the pandemic on local services and also expressed his appreciation for colleagues across health and social care.

A presentation was given to members to cover all service areas and detail their rapid responses:

- Social Care – Jen Holland
- Social Work & Community – Brian Paris
- Learning Disability Services – Peter Lerpiniere
- Mental Health Services – Peter Lerpiniere
- Primary & Community Services – Chris Myers

Colin McGrath queried if patients who were transferred from hospital to care homes were tested prior to discharge. Rob McCulloch-Graham confirmed that NHS Borders followed national guidance on patient testing. Concerns were raised regarding the outbreak in Saltgreens care home and the unfortunate subsequent deaths from Covid19. Jen Holland provided a brief overview of the local index case and gave assurance that national guidance on testing and infection prevention and control were followed.

ACTION: Circulate lessons learned report on Saltgreens care home.

A short discussion ensued on the national reduction of delayed discharges as a result of the pandemic.

ACTION: Circulate the “Lessons Learned from Reducing Delayed Discharges and Hospital Admissions” report developed with health and social care partnerships.

David Bell queried the sustainability of prevention of unnecessary hospital presentation and admission as communication had been circulated recently regarding the increased pressure on the Emergency Department. Rob McCulloch-Graham confirmed that nationally and locally there was recent increase in Emergency Department attendance. It was acknowledged that more work would be required to meet the first Strategic Plan objective which would involve close working with Public Health colleagues.

Rob McCulloch-Graham advised that local remobilisation plans continued to be updated, taking into account any lessons learned as preparation for any local second wave of Covid19.

Diana Findley raised concern over the recent press release regarding perceived pressure when assessing consent to Do Not Attempt Cardiopulmonary Resuscitation (DNA CPR). Rob McCulloch-Graham provided complete assurance that it is standard clinical practice to involve patients in making decisions about their care and no pressure is being placed on any patient to follow a particular course of action during the pandemic.

The Chair concluded that some positives of the pandemic response have been acknowledged; the acceleration of planned integrated care detailed within the Strategic Plan.

The **Scottish Borders Health & Social Care Strategic Planning Group** noted the service updates.

5 PERFORMANCE REPORT

Graeme McMurdo presented a high level overview of the health and social care partnership quarterly performance using latest available data, much of which was pre Covid19.

The February 2020 IJB raised concerns about the balance of performance indicators and requested that the report be expanded to include additional social care measures. Some proposed additional social care measures were covered within the report for consideration. Members were asked to feed any comments and suggestions back by 17 August 2020.

Additional context was also provided on delayed discharges, Emergency Department attendances and hospital admissions following a piece of work commissioned by the Cabinet Secretary and COSLA with all health & social care partnerships to significant reductions during March 2020 and April 2020.

The Chair asked for the equality impact assessment to be revisited and updated in light of Covid19.

ACTION: Graeme McMurdo to review and update EQIA.

The **Scottish Borders Health & Social Care Strategic Planning Group** noted and commented on the main areas of the performance reporting.

The **Scottish Borders Health & Social Care Strategic Planning Group** noted the key challenges highlighted.

6 STRATEGIC IMPLEMENTATION PLAN & PRIORITIES

Rob McCulloch-Graham provided an overview of the report which outlined the proposed steps to progress the IJB Strategic Implementation Plan, in light of lessons learned from the service response to the Covid-19 Pandemic. This would be formally presented to the IJB in August 2020 for noting and comment.

The ten priority areas / workstreams detailed in the report were to be assigned timelines and work up terms of reference to clarify scope.

Members were asked to feed any comments back by 17 August 2020.

Jane Douglas stressed the need to engage with the independent sector as a major supportive mechanism for many of the workstreams.

Colin McGrath sought assurance that service users, staff and carers would be central to driving forward any service design.

Colin McGrath queried the link between the SPG and IJB on the governance diagram provided in the report. Rob McCulloch-Graham stated the SPG would fulfil its statutory function as an advisory committee.

The **Scottish Borders Health & Social Care Strategic Planning Group** noted the report.

7 ANY OTHER BUSINESS

Colin McGrath requested that each member of the SPG should have the opportunity to add items to upcoming agendas. The Chair approved this request and agreed to amend the SPG terms of reference accordingly.

A short discussion ensued on the need to increase the pace of integration locally.

The Chair advised the next SPG meeting would be extended to two hours.

The Chair advised that agreement had been given from the Chair of the IJB to delay the publication date for the IJB Annual Performance Report until 30 September 2020, in exercise of the power granted to public authorities under the Coronavirus (Scotland) Act 2020 to do so. This report would normally be brought to an SPG meeting but would instead be circulated virtually for comment prior to presentation at the IJB.

8 DATE & TIME OF NEXT MEETING

The Chair confirmed that the next meeting of Health & Social Care Strategic Planning Group would take place on Wednesday 4 November 2020 at 10am via Microsoft Teams.

The meeting concluded at 11.55am.